
QUERNMORE PARISH COUNCIL

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25 September 2026

All parish councillors are hereby summoned and members of the public are invited to attend the Annual Meeting of the Parish Council to be held on Monday 5 October 2026 at 7.30 at Quernmore Recreation Club.

AGENDA

26/026 APOLOGIES FOR ABSENCE (if any)

26/027 OPEN SESSION

26/028 MINUTES

The Minutes of the Parish Council meeting held on Monday 11 May 2026 will be submitted for confirmation as a correct record.

26/029 MATTERS ARISING AND REVIEW OF ACTIONS

26/030 POLICE AND COMMUNITY – No report received from Sgt Lindsay Brown due

26/031 AUDIT 2025/6 &

Annual Governance and Accountability Return 2025/26 (AGAR) See appendix 1

PKF Littlejohn have accepted our Certify of Exemption, and the Audit is deemed to be complete.

26/032 FINANCIAL MATTERS

Regular Payments

HMRC PAYE on Clerks Salary Q2 2026	£	116.00
Cut My Perspex for Bus Shelter Repair (Paid)	£	99.72
Clerk's Salary Q2 July-Sept 2026 (paid 29 Sept)	£	463.74
Clerk's Office Allowance (Q2 of annual allowance – payable Sept)	£	103.81
Service Charge Payment (per month Direct Debit)	£	7.00
Easyweb website & IT management (Direct Debit)	£	36.96

Payments

London Hearts (new defibrillator and cabinet purchase Paid)	£	1,159.20
Zurich insurance renewal due 7 October 2026	£	214.00

Authority is requested for the above payments

Receipts

HMRC VAT126 Claim for 2025/6	£	61.60
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The current balance at end of September is **£3,068.62**

26/032 PLANNING MATTERS

Planning matters reported:

Those highlighted, will be removed from the next meeting agenda.

24/01068/FUL	Crook O Lune Holiday Park Lancaster Road Quernmore - Retrospective application for the siting of 7 holiday chalets and construction of associated access road/hardstanding and alterations to land levels, extension of existing bases to plots 5 & 41 and construction of a retaining wall	Awaiting decision
26/00596/FUL	Quernmore Park Lancaster Road Quernmore Lancaster Lancashire LA2 9HJ Erection of a detached outbuilding	Application permitted
26/00519/VCN	Kilindi Denny Beck Lane Quernmore Lancaster Lancashire LA2 9HQ Raising of roof ridge heights, removal of conservatory, installation of solar panels and roof light, rear dormer extension, alterations to windows/doors/external walls, conversion and alterations to existing garage to create new entrance/living accommodation (pursuant to the variation of condition 2 on planning permission 24/01394/FUL to amend the plans to alter the roof design)	Application permitted
26/00412/FUL	Land At Grid Reference E351210 N458970 Long Lane Quernmore Lancashire (MR Tree Surgery) Demolition of existing polytunnel structures and erection of a portal frame building	Awaiting decision
26/00711/EIR	Land West Of Bay Horse Road/South Of Wyresdale Road Quernmore Lancaster Lancashire Screening request for excavation works including construction of pond and associated channel restoration	ES not required
26/00702/AD	Land West Of Bay Horse Road/South Of Wyresdale Road Quernmore Lancaster Lancashire Agricultural determination for excavation works including construction of pond and associated channel restoration	Prior approval REFUSED
26/00814/ADV	Riverside Accountancy Office 2 2 Mannin Way Lancaster Lancashire LA1 3SU Advertisement application for the display of one internally illuminated fascia sign	Application permitted
26/00668/FUL	3 1 5 Health Club Mannin Way Lancaster Lancashire LA1 3PE Part change of use of car park to car valeting, erection of a canopy, installation of EV charging points and siting of two storage containers	Awaiting decision
26/00618/FUL	School House Postern Gate Road Quernmore Lancaster Lancashire LA2 9EL Change of use of dwelling into nursery school	Awaiting decision
26/00917/PAH	Denny Beck Cottage Denny Beck Lane Quernmore Lancaster Lancashire LA2 9HQ Erection of a 8.0 metre deep, single storey rear extension with a maximum roof height of 3.74 metres and a maximum eaves height of 2.31 metres	Awaiting decision

26/00895/FUL	Greenlot Farm Postern Gate Road Quernmore Lancaster Lancashire LA2 9EL Agricultural Determination for erection of an agricultural storage and workshop building	Awaiting decision
26/00894/AD	Greenlot Farm Postern Gate Road Quernmore Lancaster Lancashire LA2 9EL Erection of extension to existing building and enlargement of existing underground slurry tank	Awaiting decision
26/0172/TPO	Land West Of Denny Beck Lane Quernmore Lancashire TPO No. 575 'W3' - Hawthorn and Willow. excavation (open cut trench) and installation of a low voltage underground cable laid within ducting to a depth of 900mm, along with reinstatement of the land. No tree cutting will take place	Awaiting decision
26/00868/FUL	Hackinghurst Cottages Wyresdale Road Quernmore Lancaster Lancashire LA2 9EF Erection of a single storey side extension to ancillary building	Awaiting decision

26/023 CO-OPT OPTION FOR PARISH COUNCILLOR VACANCY

26/024 DISTRICT COUNCILLORS' REPORTS

26/025 ITEMS INTRODUCED BY MEMBERS (if any) – appendix 2

26/026 DATES FOR NEXT MEETING

Date of next meeting 7 December 2026

2027 dates to note

Monday 1 March 2027

Monday 10 May 2027 (Annual Meeting of Parish)

Monday 11 October 2027

Monday 6 December 2027.

^{1.}
Appendix 1 26/0031 - ANNUAL GOVERNANCE CONCLUSION

The Annual Governance Statement to be approved by the Council – see attachment

LA0172: Receipt of documents – notification of exempt status, 2026

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2026 submitted to us for Quernmore Parish Council. By notifying us that Quernmore Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

Kind regards,

SBA Team

For and on behalf of **PKF** Littlejohn LLP

26/0025 - Appendix 2

Poppy installation



 Scott Harris <scott.harris@morecambe.gov.uk>
To

 Reply  Reply All  Forward 

Fri 25/09/2026 20:00

 Poppy display Morecambe 2026.jpg 141 KB  Poppy Morecambe 2026.jpg 69 KB

This Remembrance, Morecambe Town Council is inviting town and parish councils across the North West and beyond to create their own Field of Poppies.

Following the impact of our own Remembrance displays in Morecambe last year, we are making a limited number of large commemorative poppies available to fellow town and parish councils for £5 each.

The poppies provide a simple and affordable way to create a striking Remembrance display in the heart of your community - whether on a village green, in a memorial garden, at a railway station, in a park, outside a civic building or along a prominent route through your town or village.

We have attached photographs of our display in Morecambe to show what can be achieved.

Councils can choose a quantity to suit their location and budget. For example:

- 10 poppies - £50
- 25 poppies - £125
- 50 poppies - £250

SPeed Indicator Device Quotations

Please refer to supplementary document [here](#).

Planning on-going considerations

APP/A2335/C/2 5/3366959	Hampsey Ltd, Long Lane, Quernmore, Lancaster LA2 9EE Enforcement notice issued - The breach of planning control alleged in the notice was: Without planning permission, the engineering development consisting of land level changes and creation of hardstanding areas.	The enforcement notice is invalid. It is quashed for uncertainty.
24/01301/FUL	Ty Nant Wyresdale Road Quernmore - Installation of ground mounted solar panels	Appeal refused